Logging into Blackboard Vista
-A tutorial for UH College of Education faculty, staff, and students-

Blackboard Vista 8—
The grade center is a new and easy-to-use smart grading tool built to save teachers time, provide ultimate flexibility and offer powerful analysis. This tool provides students and appropriate stakeholders with insight into the student’s academic progress. By dramatically simplifying the grading process, the grade center is a powerful instructional tool. http://www.uh.edu/blackboard

Requirements— Active Blackboard course, Internet connection, Internet Explorer or Mozilla Firefox browser

What do you want to do?
I am a currently enrolled student or Instructor of Record for a University of Houston course. I have already requested my course to be on Blackboard Vista. I would like to log into the system to see my course materials.

1.1
- Go to http://www.uh.edu/blackboard
- Click on the Blue “Blackboard Vista” button.

1.2
Log in.
- Enter your 7 digit University of Houston “PeopleSoft ID”
- Enter your “Password”

If this is your first time using the system, please read the following note.

- Click “OK”

If you forgot your password, you can reset it by clicking on the “Password Reset” option.

NOTE: If this is your first time logging into Blackboard Vista the initial password “mmddyyx!” (where mmddyy is the student’s birthdate with a 2-digit year, and x is the first letter of the student’s last name. Then add an exclamation point (shift + 1) at the end.

For example: April 1, 1984 for Joan Smith would be entered as 040184s!. Blackboard user names and passwords are case sensitive. Students should change their password the first time they log on to Blackboard.
1.3

Once logged in, you may be prompted to change your password to something easier to remember. When the password has been changed, try logging into Blackboard Vista with your new password.

1.4

Congratulations!! You have successfully logged into Blackboard Vista.

You can now click on a course title to view any online materials.

To properly close the system, click on “LOGOUT” from the top right menu.

If you have any questions regarding the content of this tutorial please contact Blackboard Support (http://www.uh.edu/blackboard) or the CITE Lab Help desk (713-743-9833).