



TEAM LEADER
FALL 2009

Citizen Schools seeks talented, enthusiastic, and diverse candidates to serve as part-time Team Leaders with middle school students in Texas

Team Leaders are essential to the success of the Citizen Schools program. These engaging, dedicated, and caring adults work closely with urban middle-school students and their families to help transform lives. Each Team Leader leads a group of approximately 8-12 students, supporting their academic achievement through academic support and by facilitating hands-on, apprenticeship learning activities led by community volunteers. The Citizen Schools program offers Team Leaders the opportunity to engage in a diverse range of educational experiences and provides leadership development support - with the ultimate goal of preparing students for high school success, and enhanced college and career access.

Citizen Schools is accepting Team Leader applications for program sites in Houston.

Typical Weekly Schedule	
FLEMING MIDDLE SCHOOL (north) 4910 Collingsworth St. Houston, TX 77026 20-22 hours/week M-F 3:00-7:00 pm	GRADY MIDDLE SCHOOL (west) 5215 San Felipe Houston, TX 77056 20-22 hours/week M-F 2:45-6:45 pm
LONG MIDDLE SCHOOL (southwest) 6501 Bellaire Blvd. Houston, Texas 77074 20-22 hours/week M-F 3:00-7:00 pm	SHARPSTOWN MIDDLE SCHOOL (southwest) 8330 Triola Lane Houston, TX 77036 20-22 hours/week M-F 2:45-6:45 pm

Team Leader Roles

YOUTH DEVELOPER - Team Leaders build strong relationships with their students, engage weekly with families and teachers, and serve as mentors and role-models for middle school students. They have an impact on students by helping them develop leadership ability, teamwork skills, and confidence. Team Leaders communicate regularly with teachers, families, and Citizen Teachers to promote middle school achievement and college and career access.

ACADEMIC COACH - Team Leaders help students develop skills to be more successful in the classroom. They guide students through curricula designed to increase their Math and English skills, proficiency in test-taking, note-taking and organizational skills, support homework completion, and academic skill building. Team Leaders build a culture of achievement with their team and in the school campus and are responsible for promoting student grade gains.

APPRENTICESHIP LEADER/SUPPORTER - Team Leaders support and coach Citizen Teachers -- community volunteers who share their professional skills or personal interests with students through ten-week hands-on learning projects called apprenticeships. Team Leaders help Citizen Teachers produce engaging lesson plans, provide academic support, manage student behavior, and support preparation for WOW!s- authentic products, performances or presentations created by students.

Successful Team Leader applicants will demonstrate competence in the following areas:

- Knowledge and Commitment to the Citizen Schools' Mission
- Demonstrated ability to engage children in groups
- Commitment to student achievement
- Academic skills – proficiency in middle school math and English
- Coaching skills and ability to provide and receive constructive feedback
- Problem Solving Skills
- Time Management Skills
- Community Building skills
- Commitment to teamwork and collaboration with diverse groups of people
- Embodiment of Citizen Schools' values: *Pride, Joy, Respect, Courage, Teamwork, Perseverance, and Vision*
- Proficiency in Spanish a plus

About Citizen Schools

Citizen Schools partners with middle schools to expand the learning day for low-income children across the country. We mobilize a second shift of afternoon educators, who provide academic support, leadership development, and "apprenticeships" – hands-on projects taught by volunteers from business and civic organizations. At Citizen Schools, students develop the skills, knowledge and beliefs they need to succeed in middle school, advance towards college, and become leaders in their careers and communities.

Citizen Schools' approach is innovative, rigorous, and evidence-based. Recent research has reported that high attendance and academic success in middle school are critical indicators of high-school graduation and college completion. We work intensively with students to develop their academic and leadership skills, and forge strong partnerships with students' families, classroom teachers, corporations, and community organizations to create a network of supportive adults in each student's life. Citizen Schools offers an array of hands-on learning opportunities that make learning relevant, and introduces students to diverse colleges and careers through trips and projects that connect current learning with future opportunities.

Building on thirteen years of programming innovation and results, Citizen Schools is in the midst of a strategic growth plan to scale up its programs to serve almost 7,000 students. We currently operate 44 campuses in seven states (California, Massachusetts, New Jersey, New Mexico, New York, North Carolina and Texas), serving approximately 4,400 students and engaging 3,400 Citizen Teachers. Citizen Schools has been recognized as a national model program by the U.S. Department of Education, has been named a national winner of *Fast Company Magazine's* Social Capitalist Award in 2004, 2006, 2007 and 2008, and has been chosen by the Skoll Foundation as a winner of the Skoll Social Entrepreneurship Award.

8th Grade Academy (8GA)

Certain campuses offer Citizen Schools' capstone program for 8th graders, helping them bridge to high school and set their sights on college. In their role as youth developer, 8GA Team Leaders guide their students through the concrete steps they will need to take to succeed in high school and matriculate into college. Running an 8GA team is an exceptional opportunity for professional growth and long-term impact.

8GA Team Leaders will work an additional 10-15 hours per month, which includes monthly Saturday visits to colleges. Successful applicants will possess or be in pursuit of a B.A. college degree, hold themselves and their students accountable for high achievement and demonstrated results, and demonstrate exceptional reliability and commitment. Experience with 8th grade or high school students a plus.

Team Leader Compensation and Benefits

Team Leaders' hourly rate starts at **\$12** per hour, and typically increases for Team Leaders who work with Citizen Schools for multiple semesters. Team Leaders receive training and will have opportunities for



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professional development and growth with the organization. In addition, compensation for most Team Leaders includes health benefits, 403B, and vacation time.

Team Leader Application Process

The Team Leader application is available online at: www.citizenschools.org/careers/teamleader.cfm. After submitting the online application, candidates will be contacted about the status of their application. Team Leader positions start in Fall 2009.

Citizen Schools is an equal opportunity employer and does not discriminate on the basis of sex, race, color, religion, sexual orientation, national origin, cultural heritage, ancestry, political belief, age, marital status, pregnancy, physical or mental disability or veteran status. Citizen Schools is compliant with the American with Disabilities Act and we are committed to making special accommodations for your interview or work as a Team Leader. If specific accommodations are needed, please notify the hiring manager and we are happy to make any necessary arrangements to meet your needs.